

24th November 2022

Dear Class of 2022,

## GCSE Certificate Collection Thursday 08 Dec 2022

We are pleased to inform you that your GCSE certificates have been issued by the relevant exam board and have arrived safely at Barnwood Park.

We would like to invite you to come into school to collect your certificates on:

## Thursday 08 December 2022 between 4pm - 5.30pm in the Main Hall

Fine Art and Photography work will also be available for collection at the same time.

Certificates can only be issued to the named student who will be asked to show valid identification before taking receipt of the certificates. If you are unable to attend and wish someone to collect the certificates on your behalf, we will require prior written permission which can be emailed to exams@barnwood-park.gloucs.sch.uk. They will also need to ensure they bring identification with them on the day.

Please check the details on your certificates carefully and report any concerns to the Exams Officer as soon as possible who will investigate further on your behalf.

If you are unable to attend but still wish to collect your certificates, please contact the Exams Officer to make alternative arrangements.

Kind regards

Stephen Fuller Deputy Headteacher

Michelle Swain **Exams Officer**