



7th November 2022

Dear Parents/Carers

We have recently seen a rise in students leaving lessons to request a paracetamol from Student Reception. Going forward, we will only be giving paracetamol to students for injuries that have happened in school on that day and have been authorised by the first aider. If we do not have parental permission to administer paracetamol on file, we will call you for consent.

If your child requires pain relief on a regular basis or is feeling unwell, then medication can be given to Reception in its original container, including the prescriber's instructions for administration and dosage. Reception will not accept medicines that have been taken out of the original container as dispensed. Medications should be clearly labelled with the student's name and form. Students may come to Reception to take this medication when required.

Students are not permitted to carry their own medication in school other than emergency medication i.e. inhalers/auto-injectors. Students should all bring water bottles into school to keep hydrated which can be refilled at break and lunch times; we do not provide disposable cups at Reception.

Yours sincerely,
Karen Clinton
Headteacher

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