



## **Dear Head Teacher, Parents, Carers and Group Leaders who book Bikeability**

We are writing to explain why we have made a change to our Bikeability booking terms, in order for your course to receive Department for Transport funding.

The Bikeability Trust is on a mission to ensure that 5 million more children can access Bikeability cycle training by 2025. Currently, our Department for Transport funding is not able to offer Bikeability to every child but we are working hard to secure this.

Since 2020, the grant funding for Bikeability has asked our training providers to provide anonymised data on the rider characteristics of children taking part in Bikeability (gender, ethnicity, pupil premium, SEND). This data is required in order to:

- Ensure equitable funding distribution by identifying any gaps in training delivery. We want all children to be able to access Bikeability
- Fulfil the requirements of the Department for Transport grant funded Bikeability terms and conditions

*How will The Bikeability Trust and Department for Transport use this data?*

The Bikeability Trust and Department for Transport will use this data to compare the characteristics reported against school and local area population statistics. This will enable the Bikeability Trust to consider new and innovative ways to tackle issues of equality, diversity and inclusivity.

This data will be fully anonymised at the point of reporting to the Trust and we do not store this against any personal data (for example, name). This information allows us to release payment to the grant recipient and training provider.

Our legitimate basis for collecting this data is:

- Public Sector Equality Duty (PSED). Public Task, Article 6.1(e) [Public sector equality duty - GOV.UK \(www.gov.uk\)](https://www.gov.uk/public-sector-equality-duty)
- GDPR: Article 9 (Special Category Data) – Substantial public interest (public function). Sch1, Part 2, 6.1.b.2.b. [Guide to the UK General Data Protection Regulation \(UK GDPR\) | ICO](#)
- For Special Educational Needs and Disabilities, we require information in advance of training to provide safe, accessible and inclusive training delivery

Furthermore, schools already collect and share this data as part of the School Census, in order to set education funding levels. The collection of this data allows the Department for Transport to set grant funding levels for the future in the same way.

We hope that you will support our drive to improve access to Bikeability training and help us secure the funding for every child in the future. Your training provider will be able to provide further details on how they plan to collect and anonymise this data. You can also access the

Registered address: Salisbury House, Station Road, Cambridge CB1 2LA  
Charity registered in England and Wales no: 1171111  
VAT registration number: 315 3542 27



Bikeability Trust Privacy Policy on our website: <https://www.bikeability.org.uk/privacy-policy/> and the Department for Transport's Privacy Policy will be available shortly.

In addition to in-school Bikeability cycle training, there is also on-line support on the Bikeability website to develop children's cycle skills, and help children maximise the impact of Bikeability. The free **Tools for Schools** toolbox for Early Years and Key Stages 1, 2 and 3 includes curriculum-linked materials and accompanying teacher guides that bring cycling to life in maths, English, science, geography and beyond. It also includes tips, tools and fun activities to help each child continue to enjoy and improve their cycling, both in and out of school. Download at: <https://bikeability.org.uk/tools-for-schools/>

We also have a new Cycle More and Have Fun film that gives our top tips for safe family cycling: <https://bikeability.org.uk/cycle-more/family-cycling/essential-cycling-skills-for-families/>

We hope you agree that there has never been a more important time to ensure every child has the confidence to enjoy cycling. The Bikeability Trust is committed to ensure that no child misses the opportunity to develop this important life skill and we hope you will support us in this endeavour by helping collate this monitoring data. No child should miss out on Bikeability because of a barrier related to their characteristics, and we are determined to tackle this.

Should you wish to contact the Bikeability Trust directly, please email [contactus@bikeability.org.uk](mailto:contactus@bikeability.org.uk)

Kind regards

A handwritten signature in black ink, appearing to read 'Emily Cherry'.

Emily Cherry

Executive Director, The Bikeability Trust

[www.bikeability.org.uk](http://www.bikeability.org.uk)

Registered address: Salisbury House, Station Road, Cambridge CB1 2LA  
Charity registered in England and Wales no: 1171111  
VAT registration number: 315 3542 27

Bikeability is the UK Government Department for Transport's funded cycle training programme