Barnwood Park

The school provides computers, broadband internet and computer software for use by its Students. These offer access to a vast amount of information for use in all lessons and studies, acting as an enormous extension to the school library and offering great potential to support the curriculum. The School and the Internet provider use software to filter and monitor Students' use of the internet and Network.

Use of the Network
- You must always use their own username and password to log on to the computers.
- You must never reveal their password to other Students, even to those whom they trust.
- You must always log off before leaving the computer.
- You will be held accountable for all actions which take place under your user account.
- Your "My Documents" folder is for school related files only. Files copied to the network deemed inappropriate (e.g. music) may be removed by IT Support without notice.
- You must not attempt to open any files you suspect might be infected with a virus or other malicious software.
- Only software provided by the school should be used on the network, you are not permitted to install software on any school device.

Internet, Email & Online Resources
- You must not download, use or distribute any material which is copyright without the permission of the owner. If in doubt, do not use the material.
- You must not try to access inappropriate internet sites or try to bypass the school filtering or security systems.
- Chat sites and social networking sites such as Facebook, MySpace and MSN are blocked in school.
- Students must not approach staff via social networking sites
- If Students accidentally access inappropriate material they should inform their teacher immediately.
- Students must not reveal their own or other people's personal details, such as addresses, telephone numbers or pictures.
- Students will use approved email accounts only for specific lesson tasks and only to the teacher responsible for the task.
- Use the online resources for school and education purposes only – this includes the online email system, Microsoft Teams, Microsoft Office Online, Satchel One and any other resources teachers and tutors offer.

General Advice for e-Safety
- Do not disclose personal details such as home address, telephone number or pictures across the internet.
- Do not arrange a face-to face meeting with someone you have made contact with through emails or the internet
- Do not send or receive any material which is illegal, obscene and defamatory or that is intended to annoy, harass, bully or intimidate another person.
- The use of social networking sites outside of school is the responsibility of the parents

Any damage to ICT equipment should be reported to a member of staff straight away.

By logging on to the school network you agree to abide by Student ICT Acceptable Use Policy